

Chino Unified School District

**CAPITAL FACILITIES
CORPORATION**

December 12, 2019

CAPITAL FACILITIES CORPORATION
ORGANIZATIONAL MEETING
5130 Riverside Drive, Chino, CA 91710
Immediately Following the Organizational Meeting of the
Chino Valley Unified School District Board of Education
December 12, 2019

AGENDA

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

I. OPENING BUSINESS

I.A. CALL TO ORDER

1. Roll Call

I.B. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

In accordance with Board Policy 9323 Bylaws of the Board – Meeting Conduct, please: a) limit remarks to three minutes (total for all remarks); b) if a topic has been covered, limit remarks to new points; and c) please contact the Superintendent's Office for procedures regarding complaints against employees, or see the Administrative Secretary, Board of Education, for the form.

II. ACTION

II.A.1. Appointment of Treasurer to Serve on the Board of Trustees of the Capital Facilities Corporation

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Recommend the Board of Trustees appoint a trustee to serve as treasurer on the Board of Trustees of the Capital Facilities Corporation for a three-year term expiring December 2022.

III. CONSENT

III.A.1. Minutes of the December 13, 2018, Capital Facilities Corporation Organizational Meeting

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Recommend the Board of Trustees approve the minutes of the December 13, 2018, Capital Facilities Corporation organizational meeting.

IV. ADJOURNMENT

**CHINO UNIFIED SCHOOL DISTRICT
CAPITAL FACILITIES CORPORATION**

DATE: December 12, 2019

TO: Members, Board of Trustees

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: APPOINTMENT OF TREASURER TO SERVE ON THE BOARD OF TRUSTEES OF THE CAPITAL FACILITIES CORPORATION

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BACKGROUND

According to the bylaws of the Capital Facilities Corporation, the Board of Trustees selects officers consisting of a chairperson, a secretary, and a treasurer. The officers shall be elected by a majority of the trustees present and voting. The offices of secretary and treasurer may be held by the same person provided that the chairman is not that person. Each officer shall hold office for three years or until his or her successor has been elected or appointed. Current officers are: Andrew Cruz, chairperson; Christina Gagnier, secretary, and Irene Hernandez-Blair, treasurer.

The Term for Irene Hernandez-Blair expires in 2019 and a new treasurer must be selected by the Board of Trustees.

RECOMMENDATION

It is recommended the Board of Trustees appoint _____ to serve as treasurer on the Board of Trustees of the Capital Facilities Corporation for a three-year term expiring December 2022.

FISCAL IMPACT

None.

NE:GJS:pw

CAPITAL FACILITIES CORPORATION

ORGANIZATIONAL MEETING

December 13, 2018

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER

1. Roll Call

Chairperson Cruz called to order the meeting of the Capital Facilities Corporation at 9:00 p.m. with Blair, Gagnier, Na, Schaffer, and Cruz present.

I.B. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

None.

II. ACTION

II.A.1. Appointment of Secretary and Treasurer to Serve on the Board of Trustees of the Capital Facilities Corporation

Moved (Na) to nominate Christina Gagnier as secretary. There were no other nominations, and Christina Gagnier was appointed to serve as secretary for an unexpired term through 2020; and moved (Cruz) to nominate Irene Hernandez-Blair to serve as treasurer for an unexpired term through 2019 on the Board of Trustees of the Capital Facilities Corporation.

III. CONSENT

III.A.1. Minutes of the December 14, 2017, Capital Facilities Corporation Organizational Meeting

Moved (Gagnier) seconded (Na) carried unanimously 5-0 to approve the minutes of the December 14, 2017, Capital Facilities Corporation organizational meeting.

IV. ADJOURNMENT

Chairperson Cruz adjourned the Capital Facilities Corporation meeting at 9:02 p.m.

Andrew Cruz, Chairperson, Capital Facilities Corporation